

# JOURNAL OF MALAYSIAN NURSES ASSOCIATION (JOMNA) GUIDELINES FOR AUTHORS

## 1. INTRODUCTION

The Journal of Malaysian Nurses Association (JOMNA) is the official journal of the Malaysian Nurses Association (MNA). This journal's aim to increase knowledge, improve the skills and develop desirable attitudes of nurses through continuing education. The scopes of this journal include advance and updates in clinical, educational, managerial and technical aspects of nursing practice and related disciplines .

This journal accepts original articles, research studies, systematic reviews and case studies. Manuscript submitted must be the original work and have never been published, and it should be submitted for review with the understanding that it is not being submitted simultaneously to any other journal. Once submitted, articles are subject to be reviewed by the editorial board (publication is not guaranteed).

## 2. MANUSCRIPT FORMAT

### 2.1 Title Page

The title page has to be numbered as page 1.

#### 2.1.1 Title.

The title should not be more than 12 words. It must be typed using Times New Roman font size 12 and in bold uppercase letters.

#### 2.1.2. Authors Name and Institutional Affiliation

Only the name of the author is required. All titles (e.g., Dr., Professor) and degrees (e.g., PhD, EdD) should be omitted. The affiliation is the place of work of the author where the research was conducted. Typed in italic, Times New Roman and centralized.

- Sample 1 :  
Aishah Roslan, Nilambhai Thambiah & Ho Siew Ling  
International Allied Sciences University, Malaysia
- Sample 2 :  
Aishah Roslan & Habibah Ismail  
International Allied Sciences University, Malaysia
- Sample 3 :  
Andreas Williams  
University for Nursing Sciences, USA

#### 2.1.3. Abstract

An abstract is a brief summary of the article and should be written under the following headings:

**Background**  
**Purpose**  
**Methodology**  
**Results**  
**Conclusion**  
**Keywords**

The word abstract should be in bold, (ABSTRACT) and the headings as shown above in bold, italic, font size 12. Contents of the abstract should be in normal letters.

## **2.2 The Contents of the Manuscript**

The actual contents of the manuscripts should be written under the following headings which are flushed to the left and written in bold all caps letters as below :

**Introduction**

**Methodology**

**Results**

**Implications to nursing**

**Recommendations**

**Conclusion**

**References**

The main contents should not exceed 3,000 words in length. Use only Times New Roman font size 12. Insert tables and figures appropriately in the text. It should be written in good English and with no spelling or grammatical errors according to style and reference guidelines of the Publications Manual of the American Psychological Association (APA) 6<sup>th</sup> Edition. The format for tables and figures, the way references are cited in-text and listed at the end should also follow this guideline.

## **3. MANUSCRIPT SUBMISSION**

Manuscripts should be e-mailed to the JMNA Chief Editor at [mna11109@yahoo.com](mailto:mna11109@yahoo.com) as a Microsoft Word attachment. (If not possible, an electronic copy on CD can be mailed to Chief Editor, JMNA, Malaysian Nurses Association, Wisma Jururawat, Lot 14A, Lorong Utara A, 46200, Petaling Jaya, Selangor.

## **4. REPRINT PERMISSION FOR COPYRIGHTED MATERIAL**

When using figures or tables from another source, the author must obtain written permission from the original publisher and include that as part of the manuscript submission materials.

## **5. MANUSCRIPT REVIEW PROCESS**

Manuscript submissions are reviewed by the editorial board members with diverse nursing backgrounds. First-time authors are encouraged to submit manuscripts. Students wishing to submit their manuscripts should be done with the permission of the supervisor. Acceptance will be based on the importance of the material for the reader and the quality of the material. Final decisions about publication will be a consensus decision by the JMNA Editorial Board.

## **6. COPYRIGHT**

Upon acceptance of the manuscript, the author will assign copyright to JMNA. Permission for reprints or reproduction must be obtained from MNA.

## **7. MANUSCRIPT CHECKLIST**

Please use the checklist below to before submitting manuscript to JMNA.

- The manuscript is being submitted exclusively to JMNA and has not been published previously.
- Manuscript is written according to the Guidelines in the Publication Manual of the American Psychological Association (APA) (6<sup>th</sup> edition).
- All reference cited in the in-text are included in the-text reference list. References in the reference list appear in alphabetical order and include all the elements described in Publication Manual of the American Psychological Association (6<sup>th</sup> Ed.).
- Permission for including or reproducing previously published information (e.g., tables and figures) is enclosed.
- Numbers and percentages have been checked against one another and the text for accuracy.
- Tables and figures reflect the information given in the text.
- The manuscript does not exceed 3,000 words in length.
- The pages are numbered consecutively, beginning with the title page.
- Photogra[hs are black-and-white electronic files.
- One author has been designated as the corresponding author.
- Abstract does not exceed 200 words.

## **8. REFERENCE**

American Psychological Association. (2010). Publication manual of the American Pschological Association, (6th ed.). Washington, DC:Author.



## JOURNAL OF MALAYSIAN NURSES ASSOCIATION

### JOURNAL PAPER SUBMISSION FORM

**Paper Title** :

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**2.**

**3.**

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